

*“Wherever we operate, we are guided by the same basic principle that no matter how large or small we are within the community, we can and should make a difference.”*

— Dr. H. FISK JOHNSON  
Chairman and  
Chief Executive Officer

*SC Johnson  
Dollars  
for Doers*

*SC Johnson Dollars for Doers  
For more information call: 262.260.4855*

  
A FAMILY COMPANY

  
A FAMILY COMPANY

## *Giving Back . . . Volunteerism*

Contributing to the vitality of communities where we conduct business is a time-honored commitment of SC Johnson. The central focus of volunteerism lies within our people – people giving back to their communities.

## *Dollars for Doers Objective*

To recognize employees and retirees who are engaged in a sustained volunteer commitment with an eligible not-for-profit organization, while assisting SC Johnson in meeting its objective of being a good corporate citizen.

## *Giving Back To Our Communities Pays*

Your volunteerism pays in two ways. When employees and retirees volunteer their valuable time with a not-for-profit organization, SC Johnson awards a check to the organization. The result is that the organization benefits twice – first through the contribution of your time and talent and again through a contribution from SC Johnson Giving, Inc.

SC Johnson Giving, Inc. awards \$250 to not-for-profits for 40 hours of volunteer service by employees and retirees of SC Johnson. A maximum limit is set for \$2,500 to an organization within the fiscal year. Your 40 hours of volunteer service must also take place within the current fiscal year. Retirees, regular, full-time and part-time employees of SC Johnson are eligible to participate.

## *Procedures*

Volunteers will complete Section A of the request form and forward the form to the eligible organization.

The recipient organization will complete Section B, including a verification of volunteer's time, and mail the entire form to the Dollars for Doers Program. Forms should be received within 90 days of the last day of volunteer service.

Gifts are made directly to the recipient organization on a quarterly basis. The volunteer will receive an acknowledgement letter from the Dollars for Doers Program stating that a contribution has been made to the recipient organization in recognition of his/her volunteer service.

## *Award Amounts*

- Grant amount for at least 40 hours of volunteer service with one organization ..... \$250
- Maximum payment to an organization per fiscal year (10 employees/retirees x \$250) ..... \$2,500
- Annual budget cap..... \$100,000

## *What Organizations are Eligible?*

- Organizations recognized by the Internal Revenue Service as tax-exempt and designated a public charity under 501(c)(3) of the IRS Code or as an instrumentality of a federal, state or local government as provided by Section 170(c)(1) of the Code.
- Only U.S. based organizations are eligible as funds are to be used solely within the United States.

## *Ineligible Organizations*

- Political organizations
- Religious organizations, unless the specific program is non-denominational in nature and benefits a broad range of the community (i.e., soup kitchen, homeless shelter).

## *Administrative Conditions*

The administration and financing of this program is the sole responsibility of SC Johnson Giving, Inc. SC Johnson Giving, Inc. reserves the right to deny any request, for any reason, for a grant or to modify, revoke, suspend or terminate this program at any time and for any reason. All decisions made by SC Johnson Giving, Inc. are final. Determination of eligible organizations or activities may be obtained by contacting:

SC JOHNSON GIVING, INC.  
DOLLARS FOR DOERS PROGRAM  
P.O. BOX 8498  
PRINCETON, NJ 08543-8498  
(888) 318-2329  
e-mail: scjohnsongiving@easymatch.com

## ANSWERS TO COMMON QUESTIONS

Do my 40 hours of service need to be within a certain timeframe?

Yes, your service must be performed within the fiscal year and you may apply anytime during the year.

What if I volunteer more than 40 hours in a fiscal year to the same organization?

The recipient organization may only receive one \$250 grant per fiscal year per employee/retiree.

Does it matter how I'm affiliated with the organization (as an executive, on the board, etc.)?

No.

How is the grant amount determined?

Grant amount, for at least 40 hours of service with one organization per fiscal year, is \$250.

If I'm involved with several non-profit organizations can they all receive annual grants?

Yes, as long as you volunteer at least 40 hours at each organization.

Does volunteering at my child's school qualify?

Volunteering at school can not solely benefit the child of the employee/retiree, such as special tutoring. Things that do qualify are activities such as classroom participation and library support.