

MATCHING GIFT PROGRAM FORM AND PROGRAM DETAILS

Please complete all applicable fields on this form in clear handwriting. Incomplete or unclear forms affect our ability to correctly process your request.

Section A – To be completed by the Equifax donor. **Charity Name** Street Address City/State/Zip Country Amount to be matched (if less than **Contribution Amount** (\$50 to \$5,000/year) contribution amount) **Donor Name Donor Home** Street Address City/State/Zip Country Work Location Work Number NOTE: If your gift was made online, please print the donation receipt, attach it to this form, and mail directly to the Equifax Foundation address below. There is no need to complete Section B of this form. **Donor Signature** Date **Section B** – To be completed by the recipient charitable organization **Charity Name** Street Address City/State/Zip Country Tax ID # (EIN) Date Gift Amount of Gift Received Certified by Title of Certifier Certifier's Signature Date NOTE: Please include a copy of your 501(c)(3) letter, which should include your foundation status as a public charity. If you are located outside of the United States, please provide the registered charity number or proof of charitable status. Please contact Equifax Community Relations at (404) 885-8012 if you have questions. Please return forms to: **Equifax Foundation** c/o Community Relations 1550 Peachtree Street, N.W. Atlanta, GA 30309 Atlanta Mail Drop: H43 FOR EQUIFAX USE ONLY Date Processed: _____ Category: ___ Approved by:

Last edited: Jun2011



MATCHING GIFT PROGRAM FORM AND PROGRAM DETAILS

Details & Guidelines

The Equifax Foundation funds a Matching Gift Program, which effectively doubles the contributions of our employees to eligible, not-for-profit organizations within the areas of arts and culture, health and human services, civic and community concerns and education. Active employees are eligible to participate in the program.

Matching Gift Program and Philosophy

The Matching Gift Program is designed to enable employees, acting on their own initiative, to direct a part of the foundation budget which reflects their personal philanthropic interests. Individual gifts ranging from \$50 to \$5,000 per employee donor will be matched dollar for dollar each calendar year. By involving employees in the decision making process, the Company is assured that corporate giving better reflects the values of its people and is more responsive to the local needs of the communities where employees live and work.

Eligible Organizations

Generally, not-for-profit U.S. organizations recognized by the Internal Revenue Service as charitable organizations under Section 501(c)(3) of the Internal Revenue Code ("IRC") as public charities are eligible for matching gifts. Private foundations and certain IRC section 509(a)(3) supporting organizations are not eligible for matching gifts. Not-for-profit organizations located outside of the United States must provide a registered charity number or proof of charity status. Equifax reserves the exclusive right to determine the ultimate eligibility of all non-profit organizations.

Ineligible Organizations

Excluded from the Matching Gift Program are: individuals; labor, athletic, social, political, veteran, fraternal and religious groups; charities sponsored solely by a single civic organization; and organizations identified by the Philanthropic Advisory Service of the Council of Better Business Bureaus as having questionable financial practices. Private foundations and certain IRC section 509(a)(3) supporting organizations are also not eligible for matching gifts. Donations that result in a tangible benefit to the donor are also excluded.

Examples of organizations which do not qualify are: organizations or programs which pose a potential conflict of interest for the company; churches or religious organizations (however, nondenominational programs sponsored by a church or religious group such as a camp, community center, food pantry, youth home, etc., are eligible); athletics, including scholarships for college and university athletic associations; athletic and band boosters; for-profit associations or social organizations that provide a service like Junior League, Kiwanis, Lions, Rotary, etc.

How To Make Your Matching Gift

Equifax will match gifts made in cash, stock or securities. The contribution must be given, not merely pledged. Payment can be made by check, money order, online payment or securities. For securities, please attach a copy of the securities certificate to the Matching Gift Form and send to the charity.

- Complete Section A of the Matching Gift form and mail it with your gift directly to the charity. If you make an online donation, there is no need to complete Section B. Simply print the donation receipt, attach it to the Matching Gift Form and mail directly to the Equifax Foundation.
- If you mail your donation to the charity, the charity must complete Section B of the form, enclose their 501(c)(3) tax exempt letter or other such not-for-profit status documentation and return forms to the Equifax Foundation.
- Equifax will send checks directly to the charities on a quarterly basis. Employees will receive a copy of the letter (via e-mail) after the checks have been mailed to the charity. If a Matching Gift request is ineligible or cannot be matched, the employee will be notified.

No gift can be matched without a completed form with gift verification. Equifax reserves the exclusive right to determine the ultimate eligibility of all non-profit organizations.

Last edited: Jun2011