Part A – Employee Section	Part B - Recipient Section
Employee ID number:	Official name of organization receiving this gift:
Employee name:	Address of organization:
Work telephone number:	City/State/Zip:
Email address:	Phone Number:
Date of gift:	Tax ID number:
Amount of gift (between \$25 and \$250):	Office phone number:
Type of gift (check one)	Signature of certifying officer:
☐ Check or ☐ Credit Card	
Name of organization receiving gift:	Name of certifying officer:
Organization's Address:	Title:
I certify that my gift is a voluntary contribution, paid	Categories of the organization:
by check or credit card, and not merely pledged. I verify that these are my own resources and this is	(check the most appropriate one)
a single gift, not an aggregation of contributions. I certify that neither my family nor I will derive any	Health/Human Services
direct or indirect financial or material benefit from	☐ Arts/Culture
this contribution and it does not represent, in any way, a fee for a service or benefit. I have read and	Civic/Community
understand the guidelines of the ConnectiCare	Other (specify)
Matching Gift Program and I certify that my gift fully complies with its provisions.	
Employee Signature:	Amount of gift received:
Date:	Date gift received:

